

# WELCOME TO FIRST FARMERS

Switch to First Farmers in **THREE EASY STEPS**. The following forms will guide you through the process. Complete the applicable pages and bring them to your local branch to make the switch.

1

## OPEN A FIRST FARMERS CHECKING ACCOUNT

Visit your local branch to open your new First Farmers account. Please remember to bring the following items to ensure a smooth process:

- **PHOTO ID** (i.e., a current drivers license, visa or passport, etc.)
- **SOCIAL SECURITY CARD**
- **PROOF OF ADDRESS**
- **A COPY OF YOUR MOST RECENT BANK STATEMENT**  
(to show recent debts and credits from your previous account)

2

## REDIRECT YOUR DEPOSITS AND AUTOMATIC WITHDRAWALS

If you have any automatic transactions, use the provided forms to seamlessly switch them to First Farmers. We can help you with the process of moving your direct deposits and automatic payments to your new account. (see attached forms)

3

## TRANSFER YOUR BALANCE AND CLOSE YOUR OLD ACCOUNT.

Close your former bank account(s) using the attached form to guide you through the process. Any remaining account balance can be transferred to First Farmers.

For banking at your convenience, sign up for First Farmers Online Banking, download our mobile app, and sign up for Apple Pay or Samsung Pay.

**QUESTIONS?** Please contact a customer care representative at (800) 882-8378. We're here!

# DIRECT DEPOSIT

Complete this form to authorize your employer, retirement and pension funds, and any other agency to deposit funds directly into your First Farmers account. Please use one form per each direct deposit.

## NOTIFICATION OF DIRECT DEPOSIT AUTHORIZATION CHANGE

\*You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

**COMPANY OR EMPLOYER**

**ADDRESS**

**CITY, STATE, ZIP**

**PHONE NUMBER**

**EMPLOYEE ID (IF APPLICABLE)**

Effective immediately, please deposit the net amount of my check to my account.

**I AUTHORIZE** (NAME OF DEPOSITOR)

to automatically deposit funds into the account below. This authorization shall remain in place until I have submitted a new authorization, or until this authorization is changed or revoked by me in writing.

**PLACE AN "X" NEXT TO YOUR DESIRED OPTION.**

Net Amount to First Farmers Checking

ACCOUNT #

ROUTING#

064108113

Net Amount to First Farmers Savings

ACCOUNT #

ROUTING#

064108113

**SIGNATURE**

**DATE**

**NAME**

**ADDRESS**

**CITY, STATE, ZIP**

**PHONE NUMBER**

### DIRECT DEPOSIT CHECKLIST:

Did you include all of your direct deposits? Don't forget your:

- Payroll
- Investments
- Retirement Plans
- Social Security

# AUTOMATIC WITHDRAWAL

Complete this form to authorize changes to any automatic payment, deductions, or withdrawals from your account. Please use one form per each automatic withdrawal. (You may be able to make this change directly via some companies' and agencies' websites.)

## NOTIFICATION OF WITHDRAWAL AUTHORIZATION CHANGE

\*You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

**NAME OF COMPANY**

**ACCOUNT NUMBER**

**PAYMENT AMOUNT**

**ADDRESS**

**CITY, STATE, ZIP**

**PHONE NUMBER**

Please **CHANGE** my automatic withdrawal from the following account:

**FINANCIAL INSTITUTION**

**ACCOUNT #**  **ROUTING#**

Please make all **FUTURE** automatic withdrawals from the following account:

**FINANCIAL INSTITUTION** First Farmers and Merchants Bank

**ACCOUNT #**  **ROUTING#** 064108113

**THANK YOU.** This authorization will remain in effect until I have submitted to you a new authorization, or until you have been notified by me in writing that this authorization has been changed or revoked.

**SIGNATURE**

**DATE**

**NAME**

**ADDRESS**

**CITY, STATE, ZIP**

**PHONE NUMBER**

### AUTOMATIC WITHDRAWAL CHECKLIST:

Don't forget any automatic payments that need to be transferred! These may include:

- Home Mortgage
- Auto Loans
- Utilities
- Insurance
- Cable/Internet
- Gym Memberships
- Credit Cards
- Investments
- Subscriptions
- Charity Donations

# ACCOUNT CLOSURE

Complete this form to transfer your balance and close your account at your former financial institution. Ensure that all outstanding items have cleared your old account.

## NOTIFICATION OF ACCOUNT CLOSURE AUTHORIZATION

\* You can authorize your remaining balance to be deposited automatically to your new First Farmers account(s) or paid by a check forwarded to your mailing address.

To Whom it Concerns:

**FINANCIAL INSTITUTION**

**ADDRESS**

**CITY, STATE, ZIP**

Please close my account:

**ACCOUNT NUMBER**

**PRIMARY OWNER**

**ADDRESS**

**CITY, STATE, ZIP**

Please send the remaining balance to:

**PLACE AN "X" NEXT TO YOUR DESIRED OPTION.**

Please deposit directly to my new account at First Farmers and Merchants Bank.

ACCOUNT #

ROUTING#

064108113

Please forward me a check to my address listed below.

**PRIMARY SIGNATURE**

**JOINT SIGNATURE**

**DATE**

**NAME**

**ADDRESS**

**CITY, STATE, ZIP**

**PHONE NUMBER**

### YOU DID IT! WELCOME.

You're well on your way to officially making the switch to First Farmers. We look forward to meeting you! Please bring your completed forms to any of our local Middle Tennessee branches. Visit [myfirstfarmers.com/locations](https://myfirstfarmers.com/locations) to find a branch near you or call (800) 882-8378 if you need any assistance.